



CITY COUNCIL

AGENDA REQUEST

AGENDA OF:	12-06-11	AGENDA REQUEST NO:	VI-B
INITIATED BY:	TERESA PREZA <i>TP</i> EVENT PRODUCTION MANAGER	RESPONSIBLE DEPARTMENT:	PARKS AND RECREATION
PRESENTED BY:	TODD REED, CPPB PURCHASING MANAGER <i>(P)</i>	DIRECTOR:	JIM BROWNE <i>JB</i> DIRECTOR OF PARKS AND RECREATION
		ADDITIONAL DIRECTOR (S):	REENA VARGHESE DIRECTOR OF COLLECTIONS AND PROCUREMENT <i>RMV</i>
SUBJECT / PROCEEDING:	REJECTION OF LINE ITEM BID FOR ITB NO. 2012-04 EVENT PRODUCTION SERVICES		
EXHIBITS:	N/A		
CLEARANCES		APPROVAL	
LEGAL:	EUGENIA CANO ASSISTANT CITY ATTORNEY <i>EC</i>	ASST. CITY MANAGER:	KAREN GLYNN <i>KG</i>
PURCHASING:	TODD REED, CPPB PURCHASING MANAGER <i>(P)</i>	ASST. CITY MANAGER:	N/A
BUDGET:	N/A	CITY MANAGER:	ALLEN BOGARD <i>Allen Bogard</i>
BUDGET			
EXPENDITURE REQUIRED: \$		N/A	
CURRENT BUDGET: \$		N/A	
ADDITIONAL FUNDING: \$		N/A	
RECOMMENDED ACTION			
Reject New Year's Eve (2011) bid for production services for the New Year's Eve on the Square event.			

EXECUTIVE SUMMARY

On November 10, 2011, the City received four bids in response to invitation to bid (ITB) 2012-04. Of the four bids received, only one company, LD Systems, submitted a -responsive bid for the production event on New Year's Eve. The one responsible bid received came in over budget. As a result, staff is recommending City Council's authorization to reject bids associated with the New Year's Eve production event.

Texas Local Government Code 252.043 (f) authorizes the governing body to reject bids and per Section I, General Instructions of ITB 2012-04: *It is understood that the City Council of the City of Sugar Land reserves the right to reject any or all bids for any or all products and/or services covered in the invitation to bid and to waive informalities of defects in such bids. Bids must be valid for 90 days.* The other option, other than to reject this bid, would be to allow the bids to expire, but that would be on or around February 10, 2012 which would be after the services are needed.

An additional agenda request for the "Acceptance of sole source contract with LD Systems for New Year's Eve Production Services for 2011" is included on this City Council Agenda to address the needs for the upcoming New Year's Eve event.

The Purchasing Staff recommends City Council approve the rejection of this bid.

EXHIBITS

N/A